

ADDITIONS and CORRECTIONS TO 2008-10 CATALOG

Inside front cover: SETON HILL UNIVERSITY is committed to a faculty and staff that reflects the racial and gender diversity of the student body; women and minorities are encouraged to apply. In addition to the commitment to employ, advance in employment, and otherwise treat qualified employees and applicants for employment or admission on a non-discriminatory basis, without regard to race, color, religion, sex, national origin, age, veteran status, or disability, the University is committed to a policy of affirmative action.

Pages 9, 145-46, and 176

For the last paragraph related to "Payment of Expenses" substitute:

Seton Hill accepts these forms of payment: cash, check, credit card, and wire transfer.

All cash must be paid in US funds.

All checks must be drafted on any US Bank with an address in the USA printed on the check. Checks must be made payable to Seton Hill University and must include the student's name and the last four digits of the student's social security number. The currency must be in US Dollars. There must be a routing number printed on the bottom of the check. Seton Hill will not accept any checks drawn on a non-US Bank, any checks payable from funds that are not in US Dollars, and any checks that do not have a routing number on the bottom. A service fee will be assessed on all checks that are returned from the bank for lack of sufficient funds, regardless of the maker.

The date of the check needs to be written in conventional US date format, i.e., MM/DD/YYYY.

Credit card (VISA, MasterCard, Discover, American Express) or bank-issued debit card payments can be made over the phone, on-line through the Seton Hill website, or the credit card information can be sent to the Student Accounts office via email or US mail.

Wire transfers can be made through First Commonwealth Bank, Indiana PA office.

Preceding the last paragraph under "Refund Policy, Total Withdrawals" add:

If a student totally withdraws the student is charged the pro-rated percentage of his/her tuition, fees, and room and board based on the University's refund schedule. If the student returns within 12 months of the withdrawal date the student will be credited 100% of what the student paid towards the subsequent semester in which he/she returns, less a \$100 administrative fee. In the event that there is a balance due from the term from which the student withdrew, the balance will be forgiven less the \$100 administration fee. This adjustment will be applicable for one time only. If the student does not return within the 12 month period after the withdrawal, the University will pursue collection of any balance due.

If a student drops a class and it was the only class that the student was enrolled in for the semester, it will be treated as a DROP rather than a total withdrawal for billing purposes. The DROP/ADD dates will apply, and if the student drops the class within the drop/add period, the student will not get charged for the drop.

If a student withdraws from room and board only, yet remains enrolled in classes, the student will be charged the lesser of either a proration based on the week they withdrew divided by the number of weeks in the semester or a prorated percentage based on the refund schedule. Nothing would be credited towards a future term.

Page 20:

Add a second paragraph to the **Capstone Assessment** section:

The capstone requirement for second degree students will be a *modified assessment* appropriate to their previous completion of general education or liberal arts requirements. The details of the modified capstone assessment will be determined by the supervisor for the capstone requirement for the major. At the time of matriculation, the academic advisor will ensure that the student and the supervisor for the capstone assessment communicate regarding the details (requirements) for the student’s capstone assessment.

Page 27:

In the second column, replace the sentence that begins with “Good academic standing” with this sentence:

“Good academic standing” is defined as a cumulative grade point average of 2.0 or higher.

Page 28:

Under **Drop/Add Period Definition, Classroom-Based Courses**, change first sentence to read “The drop/add period for semester-long courses (15 week semester) is the first week of the semester.”

Under **On-line or Distance Courses**, change the first sentence to read “The drop/add period for on-line courses that are a full semester in duration during fall or spring is the first week of the semester.”

Page 32:

In column 2, at the end of “Transferring Coursework in ...” add the following heading and paragraph:

Articulation Agreements

Seton Hill University has established articulation agreements regarding the transfer of credits from the following institutions:

Bloomsburg University of Pennsylvania
Boyd School
Bradford School
Bucks County Community College
Business Career Institute
Butler County Community College
California University of Pennsylvania
Cambria-Rowe Business College
Career Training Institute
Cheyney University of Pennsylvania
Clarion University of Pennsylvania
Community College of Allegheny County
Community College of Beaver County
Community College of Philadelphia
Computer Learning Centers

Cottey College
Delaware County Community College
Douglas School of Business
Duff's Business Institute
East Stroudsburg University of Pennsylvania
Edinboro University of Pennsylvania
Harrisburg Area Community College
ICM School of Business
Indiana University of Pennsylvania
ITT Technical Institute
Kutztown University of Pennsylvania
Lackawanna College
Laurel Business Institute
Lehigh Carbon Community College
Lock Haven University of Pennsylvania
Luzerne County Community College
Mansfield University of Pennsylvania
Millersville University of Pennsylvania
Montgomery County Community College
Northampton Community College
Pennsylvania Highlands Community College
Pittsburgh School of Aeronautics
Pittsburgh Technical Institute
Reading Area Community College
Saint Francis University
Sawyer School
Shippensburg University of Pennsylvania
Slippery Rock University of Pennsylvania
Triangle Tech
West Chester University of Pennsylvania
West Virginia Career College
West Virginia Junior College
Western School of Health and Business Careers
Westmoreland County Community College

Page 37:

Under **Honors Program**, add into third paragraph, after first sentence, “Honors students are required to successfully complete a minimum of 3 credits in an Honors-designated course in each academic year.”

Page 38:

Add sentence: "Failure to successfully complete a minimum of 3 credits in an Honors-designated course in each academic year will result in dismissal from the Honors Program."

Page 52:

First sentence under ART- MINOR should read "The minor in art may be chosen from the following four options." (No self-designed minor.)

Pages 53 and 54:

(To be inserted as a second paragraph on the left column of page 53 and the left column on page 54)

See page ___ for a description of the cooperative program in Osteopathic Medicine. Students in that program may earn the BS in Biology or Biochemistry and the Doctor of Osteopathic Medicine in the cooperative degree program with Lake Erie College of Osteopathic Medicine (LECOM) at Seton Hill University.

(To be inserted as a third paragraph on the left column of page 54)

See page ___ for a description of the affiliative program in Pharmacy. Students in that program may earn the BS in Biology and the Doctor of Pharmacy in the affiliative degree program with Lake Erie College of Osteopathic Medicine (LECOM).

Pages 53, 60, and 94:

Replace "2 credits from: CH430 Internship
CH435 Research"

With:

"CH430 Internship	1
CH431 Internship Seminar	1
OR	
CH435 Research	2"

Total credits remain the same.

Pages 54 and 55:

Remove BL270 and BL271 Ecological Plant Physiology and Laboratory from the required courses for the Biology major. Total credits required for the Bachelor of Arts in Biology is 51. For the Bachelor of Science, total credits required is 63.

Page 55:

In left column, remove asterisks beside BL325 and BL326. To the ** footnote, add "See page 20, Minor."

Page 71:

Credits for Biology major changes to 51-63, and total credits required for the major in Biology with Teaching Certification is 105-110.

Page 79 and page 93:

Add to the requirements for Family and Consumer Sciences Education

ED227 Teaching English Language Learners, 3 credits

ED432 Pre-Student Teaching Clinical Lab, 1 credit

Total credits: 92

Page 91:

Change requirements for Family and Consumer Sciences – Child Care Administration major by removing FC361 and adding FC362.

Page 97:

Under the required courses for the History major, change “HY 430 Internship OR ED434 Student Teaching 1-12 credits” to:

HY430 Internship OR

ED224 Social Studies in Elementary Education OR

ED323 Social Studies Education in Secondary Education + Practicum (must be taken with ED304 Practicum: Secondary Methods) 1-3 credits.

Total credits required for the major is now 43-45 credits.

Pages 97 and 122:

Replace “HY230 Latin America: An Introduction” for students who enter Seton Hill starting in Summer 2009 or later with:

“HY345 Modern Latin America”.

Following page 118:

OSTEOPATHIC MEDICINE

Bachelor of Science, Doctor of Osteopathic Medicine

COOPERATIVE DEGREE PROGRAM WITH LAKE ERIE COLLEGE OF OSTEOPATHIC MEDICINE (LECOM)

Faculty

Steven G Bassett, Ph.D.

John Cramer, Ph.D.

Bernadette Fondy, Ph.D.

Jamie Fornasaglio, Ph.D.

Anthony Parker, Ph.D.

Susan Yochum, S.C., Ph.D.

The osteopathic medicine cooperative degree program at Seton Hill University with LECOM offers a combined undergraduate and graduate program leading to two degrees: the Bachelor of Science in Biology or Biochemistry and the Doctor of Osteopathic Medicine. The 3+4 program (Phase I: three years of study at the undergraduate level at Seton Hill. Phase II: four years of graduate medical school instruction with LECOM at Seton Hill) allows the student to receive the Bachelor of Science degree after the successful completion of one semester of study in medical school. The 4+4 program (Phase I: four years of study at the undergraduate level at Seton Hill. Phase II: four years of graduate medical school instruction with LECOM at Seton Hill) allows the student to receive the Bachelor of Science degree upon completion of the degree requirements at Seton Hill. The Doctor of Osteopathic Medicine degree is awarded after the successful completion of four years of study with LECOM at Seton Hill and all requirements for the degree.

Admission criteria for the BS/DO degrees

Phase I prospective students must:

1. Be accepted to Seton Hill University as full-time students,

2. Have a combined SAT score (Critical Reading + Math) of 1200 or better, or ACT Composite score of 26 or better,
3. Have a cumulative high school grade point average of 3.5 or higher on a 4.0 scale,
4. Be first-time college students (not transferring from another college or university), and
5. Agree not to apply to another medical school's program while enrolled in the LECOM program.

To be eligible for Phase II students must:

1. Maintain full-time status throughout participation in Phase I,
2. Be enrolled in Phase I no later than December 15 of the first term of their second year of study at SHU,
3. Be United States citizens or permanent U.S. residents,
4. Complete the minimum course requirements listed below (no CLEP, AP, transferred-in, repeated, summer study, or Pass/Fail courses will be accepted) with a grade of "C" or better in each and with no "W", "WP, or "WF" grades on the transcript,
5. Complete all degree requirements for the Seton Hill degree,
6. Display scholarly and professional potential to practice medicine and express the desire to become an osteopathic physician,
7. Not apply to another medical school's accelerated program unless rejected by LECOM,
8. Have earned a cumulative SHU grade point average of 3.5 or better,
9. Have earned a cumulative SHU grade point average of 3.3 or better in science coursework,
10. Have an MCAT score of 24 or higher, with no lower than a score of 7 in any category, and
11. Provide a letter of recommendation from an osteopathic physician. Student also should have "shadowed" an osteopathic physician.

To gain final acceptance, students must:

1. Meet all requirements listed above,
2. Apply to LECOM through the American Association of Colleges of Osteopathic Medicine (AACOM) and submit a LECOM secondary application by August 30 of the year prior to anticipated matriculation into Phase II,
3. Arrange for letters of recommendation and supporting documentation, including official transcripts from all undergraduate and graduate institutions attended and a copy of MCAT scores (test taken no later than January 31 of the year of intended matriculation), to be submitted to LECOM,
4. Submit a letter of recommendation from an osteopathic physician (see #11 above), and
5. Participate in an interview with LECOM.

This program is designed for first-time college students. Students who wish to transfer to Seton Hill may complete the BS in Biology degree (page 54) or Biochemistry degree (page 53) and will be given preference when they apply to LECOM.

All candidates for the cooperative degree program's Bachelor of Science/Doctor of Osteopathic Medicine degrees must complete the Liberal Arts Curriculum, the capstone assessment, and all required graduate and undergraduate courses for the major, earning a minimum of 107 credits at SHU for the 3+4 program or 120 credits at SHU for the 4+4 program. The capstone assessment for the Biology degree includes successful completion of a comprehensive examination. The capstone assessment for the Biochemistry degree includes successful completion of a comprehensive examination, an oral presentation of the showcase portfolio including a reflection paper which addresses how the student has developed as a chemist, and a discussion of the integration of the university and chemistry learning objectives.

A. Required undergraduate courses for the 3+4 Biology major:

	credits
BL141 Medical Terminology	1
BL150 General Biology I	3
BL151 General Biology I Laboratory	1
BL152 General Biology II	3
BL153 General Biology II Laboratory	1
BL203 Microbiology	3
BL204 Microbiology Laboratory	1
BL212 Genetics	3
BL213 Genetics Laboratory	1
BL214 Human Anatomy and Physiology I	3
BL215 Human Anatomy and Physiology I Laboratory	1
BL216 Human Anatomy and Physiology II	3
BL217 Human Anatomy and Physiology II Laboratory	1
BL247 Cell Biology	3
BL248 Cell Biology Laboratory	1
BL405 Special Topics in Biology	1
CH110 General Chemistry I	3
CH111 Quantitative Analysis I Laboratory	1
CH112 General Chemistry II	3
CH113 Quantitative Analysis II Laboratory	1
CH210 Organic Chemistry I	3
CH211 Organic Chemistry I Laboratory	2
CH212 Organic Chemistry II	3
CH213 Organic Chemistry II Laboratory	2
CH325 Biochemistry	3
CH326 Biochemistry Laboratory	1
MA130 Calculus 1 with Analytic Geometry	4
PH110 General Physics I	3
PH111 General Physics I Laboratory	1
PH112 General Physics II	3
PH113 General Physics II Laboratory	1
PY223 Lifespan Development	3
SS250 Introductory Statistics	3

For the **Liberal Arts Curriculum**, these courses are required:

Artistic Expression course	3
Non-Western Cultures course	3
Western Cultures courses (2 courses, see page 36)	6
CS110 Introduction to Computers	3
LA100 Basic Composition	3
(LA 100 is waived for students with qualifying sub-scores on SAT or ACT essay test)	
LA101 Seminar in Thinking and Writing	3
LA102 Connections	1
LA150 Faith, Religion, and Society	3
LA400 Senior Integrative Seminar	3
PL210 Introduction to Ethics	3

SO305	Latinos in the United States	3
SP411	Spanish Study in Spain and Latin America	3 (taken in J-term)
RT200-level course		3

Total credits: 107 - 110

B. Required courses for the 4+4 Biology major:

	credits
BL150* General Biology I	3
BL151* General Biology I Laboratory	1
BL152 General Biology II	3
BL153 General Biology II Laboratory	1
BL212 Genetics	3
BL213 Genetics Laboratory	1
BL247 Cell Biology	3
BL248 Cell Biology Laboratory	1
BL270 Ecological Plant Physiology	3
BL271 Ecological Plant Physiology Laboratory	1
BL300 Biology Seminar	1
BL405 Special Topics in Biology	1
CH110 General Chemistry I	3
CH111 Quantitative Analysis I Laboratory	1
CH112 General Chemistry II	3
CH113 Quantitative Analysis II Laboratory	1
CH210 Organic Chemistry I	3
CH211 Organic Chemistry I Laboratory	2
CH212 Organic Chemistry II	3
CH213 Organic Chemistry II Laboratory	2
MA130*** Calculus 1 with Analytic Geometry	4
PH110 General Physics I	3
PH111 General Physics I Laboratory	1
PH112 General Physics II	3
PH113 General Physics II Laboratory	1
SS250 Introductory Statistics	3
4 credits from:	4
BL220 Comparative Vertebrate Anatomy	
BL221 Comparative Vertebrate Anatomy Laboratory	
BL229 Animal Physiology	
BL230 Animal Physiology Laboratory	
4 credits from:	4
BL220 Comparative Vertebrate Anatomy	
BL221 Comparative Vertebrate Anatomy Laboratory	
BL229 Animal Physiology	
BL230 Animal Physiology Laboratory	
BL311 Teaching Biology	
BL405 Special Topics in Biology	

NT300 Principles of Nutrition
Or other biology courses numbered above BL200

4 credits from: 4
Research sequence (if chosen, all 4 credits must be taken)
 BL301 Research Seminar
 BL302 Research
 BL303 Thesis
BL325 Molecular Biology
BL326 Molecular Biology Laboratory
BL3__ or BL4__ Elective
CH325**Biochemistry
CH326**Biochemistry Laboratory

*Counts toward the Science requirement of the Liberal Arts Curriculum

**Counts toward Biology major only if not applied to Chemistry major or minor (see page 20, Minor)

***Satisfies Mathematics requirement of the Liberal Arts Curriculum

Total credits: 67

C. Required courses for the 4+4 Biochemistry major:

	credits
BL150* General Biology I	3
BL151* General Biology I Laboratory	1
BL152 General Biology II	3
BL153 General Biology II Laboratory	1
BL212 Genetics	3
BL213 Genetics Laboratory	1
BL325 Molecular Biology	3
BL326 Molecular Biology Laboratory	1
CH110 General Chemistry I	3
CH111 Quantitative Analysis I Laboratory	1
CH112 General Chemistry II	3
CH113 Quantitative Analysis II Laboratory	1
CH210 Organic Chemistry I	3
CH211 Organic Chemistry I Laboratory	2
CH212 Organic Chemistry II	3
CH213 Organic Chemistry II Laboratory	2
CH325 Biochemistry	3
CH326 Biochemistry Laboratory	1
CH330 Thermodynamics	3
CH331 Thermodynamics Laboratory	2
CH332 Quantum Mechanics	3
CH345 Inorganic Chemistry	3
CH346 Advanced Spectroscopic Methods	2
CH355 Instrumental Analysis	3
CH356 Advanced Instrumental Analysis Laboratory	2
CH400 Chemistry Seminar	1

MA130** Calculus 1 with Analytic Geometry	4
MA140 Calculus 2	4
MA200 Calculus 3	4
PH110 General Physics I	3
PH111 General Physics I Laboratory	1
PH112 General Physics II	3
PH113 General Physics II Laboratory	1
2 credits from:	2
CH430 Internship	
CH435 Research	

*Counts toward the Science requirement of the Liberal Arts Curriculum

**Satisfies Mathematics requirement of the Liberal Arts Curriculum

Total credits: 79

PHARMACY

Bachelor of Science, Doctor of Pharmacy

AFFILIATIVE PROGRAM WITH LAKE ERIE COLLEGE OF OSTEOPATHIC MEDICINE (LECOM)

Faculty

Steven G Bassett, Ph.D.

John Cramer, Ph.D.

Bernadette Fondy, Ph.D.

Jamie Fornasaglio, Ph.D.

Anthony Parker, Ph.D.

Susan Yochum, S.C., Ph.D.

The pharmacy affiliated degree program at Seton Hill University with LECOM offers a combined undergraduate and graduate program leading to the Bachelor of Science in Biology and the Doctor of Pharmacy degrees. The 3+3 program (Phase I: three years of study at the undergraduate level at Seton Hill. Phase II: three years of graduate pharmacy school instruction with LECOM) and the 3+4 program (Phase I: three years of study at the undergraduate level at Seton Hill. Phase II: four years of graduate pharmacy school instruction with LECOM) allow the student to receive the Bachelor of Science degree after the successful completion of one year of study at LECOM. The Doctor of Pharmacy degree is awarded after the successful completion of study with LECOM and all requirements for the degree.

Admission criteria for the BS/Pharm. D degrees

Phase I prospective students must:

6. Be accepted to Seton Hill University as full-time students,
7. Have a combined SAT score (Critical Reading + Math) of 1200 or better, or ACT Composite score of 26 or better,
8. Have a cumulative high school grade point average of 3.5 or higher on a 4.0 scale, and
9. Be first-time college students (not transferring from another college or university).

To be eligible for Phase II students must:

12. Maintain full-time status throughout participation in Phase I,
13. Be enrolled in Phase I,
14. Be United States citizens or permanent U.S. residents,
15. Complete the minimum course requirements listed below (no CLEP, AP, repeated, summer study, or Pass/Fail courses will be accepted) in consecutive regular terms, with a grade of "C" or better in each and with no "W", "WP, or "WF" grades on the transcript,
16. Complete a higher level substitute course in the same discipline, in the event that a required course is taken at another institution while the student is attending Seton Hill or while in high school,
17. Complete all degree requirements for the Seton Hill degree,
18. Demonstrate a commitment to practice pharmacy and possess the personal and professional character needed as a practicing pharmacist,
19. Have earned a cumulative PharmCAS grade point average of 3.4 or better,
20. Have earned a cumulative PharmCAS Science grade point average of 3.4 or better,
21. Have earned a cumulative PharmCAS Math grade point average of 3.4 or better,
22. Have taken the PCAT exam or undergone a writing assessment prior to time of the interview, and
23. Participate in a personal interview.

To gain final acceptance, students must:

6. Meet all requirements listed above,
7. Apply to LECOM through PharmCAS and submit the on-line LECOM secondary application by January 10 of the year of anticipated matriculation into Phase II,
8. Arrange for two letters of recommendation to be sent to PharmCAS (one from the Pharmacy Advisor), and
9. Participate in an in-person interview with LECOM in the third year of Phase I.

All candidates for the affiliated degree program's Bachelor of Science/Doctor of Pharmacy degrees must complete the Liberal Arts Curriculum, the capstone assessment, and all required graduate and undergraduate courses for the major, earning a minimum of 99 credits at SHU for the 3+4 program or the 4+4 program. The capstone assessment includes successful completion of a comprehensive examination.

Required undergraduate courses for the 3+3 or 3+4 Biology major:

	credits
BL141 Medical Terminology	1
BL150 General Biology I	3
BL151 General Biology I Laboratory	1
BL152 General Biology II	3
BL153 General Biology II Laboratory	1
BL212 Genetics	3
BL213 Genetics Laboratory	1
BL247 Cell Biology	3
BL248 Cell Biology Laboratory	1
BL300 Biology Seminar	1
BL405 Special Topics in Biology (taken twice, 1 credit each)	2
CH110 General Chemistry I	3
CH111 Quantitative Analysis I Laboratory	1
CH112 General Chemistry II	3

CH113	Quantitative Analysis II Laboratory	1
CH210	Organic Chemistry I	3
CH211	Organic Chemistry I Laboratory	2
CH212	Organic Chemistry II	3
CH213	Organic Chemistry II Laboratory	2
EC101	Principles of Microeconomics	3
MA130	Calculus 1 with Analytic Geometry	4
NT300	Principles of Nutrition	3
PH110	General Physics I	3
PH111	General Physics I Laboratory	1
PH112	General Physics II	3
PH113	General Physics II Laboratory	1
PY223	Lifespan Development	3
SS250	Introductory Statistics	3

For the **Liberal Arts Curriculum**, these courses are required:

Artistic Expression course	3	
Non-Western Cultures course	3	
Western Cultures courses (2 courses, see page 36)	6	
U S Cultures course	3	
CS110	Introduction to Computers	3
LA100	Basic Composition	3
	(LA 100 is waived for students with qualifying sub-scores on SAT or ACT essay test)	
LA101	Seminar in Thinking and Writing	3
LA102	Connections	1
LA150	Faith, Religion, and Society	3
LA400	Senior Integrative Seminar	3
PL210	Introduction to Ethics	3
SP411	Spanish Study in Spain and Latin America	3 (taken in J-term) OR
SP105	Elementary Spanish Language and Culture II	
RT200-level course		3

Total credits: **99 - 102**

Page 130:

SW215 Introduction to the Profession of Social Work has been change to **SW150** with the same title.

Following page 133:

New major: **SPORTS MANAGEMENT, Bachelor of Science**

Learning Objectives: Sports Management

1. Integrate theory with practice in understanding sports management.
2. Articulate ethical principles that guide personal and professional sports management decisions.
3. Justify sports as a microcosm of society influenced by culture, social, values, global, and psychosocial experience.
4. Discuss and explain the principles of interpersonal and mass media oriented communication.
5. Interpret the financial and economic underpinnings of sports management in theory and practice.

6. Evaluate the analytical skill competencies of proactive change agents in sports management.
7. Summarize the contribution of sports on quality of life and culture

All candidates for the Bachelor of Science degree in Sports Management must complete the Liberal Arts Curriculum requirements, the capstone assessment requirement, and the required courses for the major.

The capstone assessment includes successful completion of a showcase portfolio. Students are required to present how their professional identity is solidified by study in the liberal arts.

A minimum of 120 credits is required.

Required courses for the Sports Management major:

	credits
BU100 Principles of Accounting I	3
BU101 Principles of Accounting II	3
BU185 Introduction to Sports Management	3
BU220 Marketing	3
BU240 International Business	3
BU295 Personnel/Human Resource Management	3
BU225 Sports Finance	3
BU245 Sports Governance	1
BU321 Sports Marketing	3
BU343 Sports Law	3
BU430 Internship	6
BU470 Sports Leadership and Coaching	3
CA145 Sports Communication	3
EC101 Principles of Microeconomics	3
EC102 Principles of Macroeconomics	3
EC210 Sports Economics	3
HT255 Facilities Management	3
HY330* Sports in America	3
PL220** Philosophy of Sports	3
PY275 Sports Psychology	3
SO225 Sociology of Sports	3
Total credits:	64

*Satisfies the U.S. Cultures requirement of the Liberal Arts Curriculum.

** Satisfies the Philosophy requirement of the Liberal Arts Curriculum.

Page 144:

Under **Admission Requirements for International Students**, item #2, add: “An evaluation report from the World Education Services (WES) for all post-secondary courses taken and bachelor’s degrees awarded.”

Page 150:

Under **Academic Grievance Board**, replace the current paragraph with:

If any student feels she/he has cause for grievance in academic matters, the student may request in writing that the Provost initiate the student grievance procedure. The student must explain her/his grounds for grievance, and this request must be made no later than two weeks after grades are posted for the course. The Provost will discuss the matter with the involved faculty and the student, and then help them to establish an *ad hoc* Grievance Board. This board will consist of two faculty members and two students, agreed upon by both parties, and a fifth member from the University community, chosen by the previously mentioned four. If the faculty involved has not named two faculty members for this board within two weeks, the Provost will appoint them. The Grievance Board will act in an advisory capacity to the Provost. The Grievance Board must make a recommendation within two weeks of the meeting. The decision of the Provost is final in these matters.

Page 152:

The **Academic Standing** section should be changed to read:

In order to remain in good academic standing, a graduate student must maintain at least a 3.0 grade point average in graduate coursework. A student whose cumulative grade point average falls below 3.0 will be placed on probation, sanctioned, or dismissed. A student is allowed one probationary semester while matriculating for the degree. In addition, any student with unsatisfactory performance, as outlined in the program handbook, in any semester or in the program of study may incur probationary status. Failure to raise the cumulative grade point average to 3.0 or significantly improve the level of performance may result in suspension or dismissal from the program. The progress of a student on probation is reviewed by the Graduate Academic Status Committee. A student may be dismissed from a graduate program when he/she has failed to maintain the program's technical standards or has violated the profession's ethical standards. All students shall have an opportunity to correct deficiencies during an appropriate period before dismissal is instituted, except in the case when the violation justifies immediate dismissal.

A student may challenge a suspension or dismissal by petitioning, in writing, the Provost. The appeal must be received in the Provost's Office within fourteen (14) calendar days following the date of the letter informing the student that she or he has been suspended or dismissed. The Provost will review the petition. The decision of the Provost is final.

Semester grade reports are issued on-line to students by the Registrar. Students who wish to have an official grade document should request an official transcript.

Page 152:

Add new section

Admission Requirements for Advanced Standing

Applicants for admission to a master's degree program who have already completed one master's degree program may apply for admission with Advanced Standing. The awarding of Advanced Standing to a successful applicant for a second master's degree program is governed by the following conditions:

- Courses applied to the second master's degree program must be approved by the graduate Program Director as equivalent to required courses in the program.
- Applicants will be required to provide official transcripts, photocopies of course descriptions from the university catalog, and course syllabi for all courses requested for consideration for advanced standing.

- Courses accepted for advanced standing status must be graduate courses completed with a grade of B, or better, from accredited institutions authorized to grant graduate degrees.
- Courses accepted for advanced standing may not be used to satisfy the requirements for practicum/internship or culminating project.

Page 153:

Under **Drop/Add Period Definition, Classroom-Based Courses**, change first sentence to read “The drop/add period for semester-long courses (15 week semester) is the first week of the semester.”

Under **On-line or Distance Courses**, change the first sentence to read “The drop/add period for on-line courses that are a full semester in duration during fall or spring is the first week of the semester.”

Page 154:

Under **Leave of Absence**, change last sentence of first paragraph to read “Any student who is granted a leave of absence may be required to repeat certain courses as determined by the program director and may have to adjust the expected graduation date to complete all requirements for the degree.”

Page 156:

Change **Time Limit for Completion of Work** to read “All requirements for the Master’s Degree must be completed within five (5) years from the initial date of acceptance or date of matriculation into the program, whichever is later. Additional program-specific requirements may apply. A student may request an extension of this time limit for valid reasons from the Dean of Graduate and International Programs.”

Page 159:

Following the section **Admission Requirements** add:

Qualifying for Advanced Standing

The Master of Arts in Art Therapy with specialization in Counseling is a 60 credit graduate program. Students entering with a master’s degree in a related field (*e.g.*, psychology, counseling, social work) may receive a maximum of 30 credits of advanced standing based on comparability of course requirements. All students are required to complete a minimum of 30 credits in residence at Seton Hill University in Art Therapy. In addition to the requirements for admission to the graduate program, applicants to the Master of Arts in Art Therapy must provide evidence of completion of 18 credits of studio art, including classes in drawing, painting, and clay sculpture, and advanced studio course work in at least one medium.

Page 161:

Change this page for students who enter the MBA Program in Summer 2009 or later to read:

Master of Business Administration

Course of Study

The Seton Hill University MBA Program consists of 36 graduate credits and currently offers two specializations: management and entrepreneurship. The course requirements for the degree are listed below. In addition, all students must meet the program prerequisites, which include the successful completion of SS250 Introductory Statistics and BU490 Advanced Business Principles, or the equivalent undergraduate coursework.

Required Courses

	credits
BU500 Financial Accounting	3
BU501 Economics for Decision Making	3
BU510 Introduction to New Venture Development	3
BU511 Ethical and Legal Issues	3
BU516 Human Resource Management	3
BU521 Financial Management	3
BU526 Global Management	3
BU536 Marketing and Sales Strategies	3
BU546 Management Information Systems	3
BU615 Strategic Management	3

Plus one specialization:

A. Management Specialization

BU531 Organizational Dynamics	3
BU541 Human Resource Development OR	
BU710 Special Topics in Business Administration	3
Total credits:	36

B. Entrepreneurship Specialization

BU515 New Venture Feasibility Analysis	3
BU520 The Financial Concerns of Entrepreneurship	3
Total credits:	36

Students may choose to complete both specializations; one MBA degree is earned.

Page 163:

Under **Required Courses for the Master of Arts Degree in Elementary Education, Option I**, add

ED860 Overview of Assistive Technology 3

in the first list of courses.

Delete the first list of “plus 3 credits from:” courses. Total credits required = 36.

Under **Option II**, make the same changes. Total credits required = 42.

Pages 171 and 172:

For the **Required Courses for the Master of Arts Degree in Special Education, Option I**, delete the list of “plus 3 credits from:” courses. Add

ED__ Graduate Education elective course 3

Under **Option II**, add

ED860 Overview of Assistive Technology 3

in the first list of courses.

Delete the first list of “plus 3 credits from:” courses. Total credits required = 40.

Under **Option III**, add

ED860 Overview of Assistive Technology 3

in the first list of courses.

Delete the first list of “plus 3 credits from:” courses. Total credits required = 49 for those with a teaching certificate, and 77 for candidates with no teaching certification.

Replace pages 173-174:

New degree program: **Writing Popular Fiction, Master of Fine Arts**

Faculty

Michael Arnzen, Ph.D.
Leslie Davis Guccione, B.A.
Timon Esaias
Lee Tobin McClain, Ph.D.
Barbara Miller, M.L.S.
Patrick Picciarelli, M.A.
Victoria Thompson, B.A.
Albert Wendland, Ph.D., Program Director
Karen Williams, M.A.

The Master of Fine Arts in Writing Popular Fiction helps students learn to write quality books that reach a wide audience. One-on-one mentoring by established writers enables each student to develop a writing project in genre fiction such as mystery, romance, science fiction, horror, fantasy, or children’s literature. On-line contact with other participants ensures that students become part of a writing community and that they receive varied commentary on their work-in-progress. Five term-long online courses in genre readings, issues in popular fiction, and teaching popular fiction, provide necessary background for a writing career. Week-long residencies, twice each year, inform and enliven the writing experience, bringing students together on Seton Hill’s campus to learn the basics and complexities of popular fiction. Guest writers of regional and national fame add extra impact to this residency experience.

Educational Objectives

The Master of Fine Arts in Writing Popular Fiction ensures that students:

- become well-grounded in the practical issues and special requirements (characterization and plotting, style development, publishing strategies, research for writing) of such genre literature as science fiction, fantasy, horror, mystery, children’s literature, and romance
- are effective readers and editors of popular fiction, enabling students to participate in a writing community and to share their knowledge with other practitioners
- become aware of critical and theoretical issues surrounding popular fiction as it relates to society and the reading public
- define a personal philosophy of writing popular fiction
- write and complete a market-ready genre novel.

Required courses:	credits
EL600 Readings in the Genre	6 (course taken three times)
EL610 Writers' Residency I	3
EL615 Term Writing Project I	5
EL620 Writers' Residency 2	3

EL625 Term Writing Project 2	5
EL630 Writers' Residency 3	3
EL635 Term Writing Project 3	5
EL640 Writers' Residency 4	3
EL641 Teaching Popular Fiction and Writing 2	
EL645 Term Writing Project 4	5
EL650 Writers' Residency 5	3
EL651 Writing About Popular Fiction	2
EL655 Term Writing Project 5	5
EL690 Writers' Residency 6	3
EL930 Capstone Writing Project	1

Total credits **54**

During each Writers' Residency, students participate in a daily Writers' Workshop. They also take four afternoon courses or modules and attend a Guest Writers' Workshop and Presentation. In the intervening months, students complete Term Writing Projects under the guidance of a faculty mentor and with online support from a peer writing group. Also during those months they take a different online course for each term: three sections of Readings in the Genre (the specific genre determined by what the student is writing), Teaching Popular Fiction and Writing, and Writing About Popular Fiction

Required Modules

Critiquing and Clarity
 Character and Dialogue ("Writing the Novel I")
 Conflict, Plot, and Scene Building ("Writing the Novel I")
 Structure and Synopsis Writing ("Writing the Novel I")
 Point of View ("Writing the Novel II")
 Setting and Research ("Writing the Novel II")
 Revision ("Writing the Novel II")
 Marketing the Genre and Recent Trends
 Style in the Genre

Certificate in Writing Popular Fiction

Students without undergraduate degrees or without significant undergraduate experience may be admitted as certificate students if their applications show:

- writing ability equivalent to other students in the program, as indicated by a strong writing sample, and
- evidence of ability to work independently.

Students in the certificate program will complete the same residencies, modules, online courses, and term writing projects as students enrolled in the degree program.

Page 190:

SW215 Introduction to the Profession of Social Work has been change to **SW150** with the same title.

Page 191:

Under #1. **Child Care Certificate Program** remove FC361 and add FC362.

Under #4. **Post-Baccalaureate Certificate in Genocide and Holocaust Studies**, add the following paragraph:

Admission requirements include completion of admissions application, official copies of undergraduate transcripts, three letters of recommendation, a current resume and a personal statement addressing the applicant's interest in studying in this program at Seton Hill University. International applicants must also submit TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing System) scores and an official course evaluation report from the World Education Service (WES).

Page 193:

Add new certificate:

10. Pre-Medical Certificate Program

The Pre-medical Certificate program is designed to provide post-baccalaureate students with the prerequisite courses for medical, dental, or other health-related professional schools. The course work prepares students for the Medical College Aptitude Test (MCAT) or the Dental Aptitude Test (DAT). Students can complete the 38 credit curriculum in 12 months. The courses are offered over a summer eight week term, and fall and spring fifteen week semesters. This program will serve students who seek a career change into a medical field without the need for them to earn a second degree. All courses in the program are currently offered at Seton Hill and provide the skill development required for success in medical related fields. Students should contact the Admissions Office for an application.

Students may transfer in a maximum of 8 credits of comparable coursework taken within the past seven years at an accredited institution to apply toward the certificate. Students will be charged on a per-credit basis, with the post-baccalaureate discount.

Required Courses

	credits
Summer (8 weeks - 2 four week sessions)	
First Four Weeks:	
CH 110 General Chemistry I	3
CH 111 Quantitative Analysis Laboratory I	1
Second Four Weeks:	
CH 112 General Chemistry I	3
CH 113 Quantitative Analysis Laboratory II	1
Eight Week session:	
MA 130 Calculus I	4
Fall Semester (15 weeks):	
BL150 General Biology I	3
BL 151 General Biology I Laboratory	1
CH210 Organic Chemistry I	3
CH 211 Organic Chemistry I Laboratory	2
PH 110 General Physics I	3
PH 111 General Physics I Laboratory	1
Spring Semester (15 weeks):	
BL152 General Biology II	3
BL 153 General Biology II Laboratory	1

CH212 Organic Chemistry II	3
CH 213 Organic Chemistry II Laboratory	2
PH 112 General Physics II	3
PH 113 General Physics II Laboratory	1
Total credits:	38

Page 197:

AT210 is now titled “**Arts for Community Change**”, to be reflected on pages 47, 48, 50, and 51.

Page 198:

BL204 Microbiology Laboratory is a *Writing Intensive* course.

Page 200:

New course: **BU185 Introduction to Sports Management**

An overview of the field of Sport Management. Includes the nature of various careers within the sports industry, and understanding of management processes. Identifies trends, current events, and innovations within the sport and fitness world and how these impact managerial decision processes.

Fall semester. 3 credits.

New course: **BU225 Sports Finance**

Basic theories in finance and accounting applied to managerial control of sport organizations. Includes forms of ownership, taxation, financial analysis, budgeting, feasibility studies, and economic impact studies. *Prerequisite: BU101. Spring semester. 3 credits.*

New course: **BU245 Sports Governance**

Guide to the practical application of governance principles for amateur and professional sports organizations operating at the community, state, and national levels. Presents a balanced view between accepted practices and what contemporary research evidence tells us about a range of governance principles and practices. *Fall semester. 1 credit.*

New course: **BU321 Sports Marketing**

Examines the application of the principles of promotion and marketing to the sport and fitness industry including the area of professional sports, corporate fitness, college/high school athletics, clubs, and resorts. *Prerequisite: BU220. Fall semester. 3 credits.*

New course: **BU343 Sports Law**

An introduction to the legal issues related to the administration and management of athletic and physical education programs. Critical issues include the broad area of negligence; event and facility management; participant eligibility; the First, Fourth, and Fourteenth Amendments to the Constitution; intentional torts; product liability; and contracts. The concept of risk management is emphasized throughout the course. *Fall semester. 3 credits.*

Page 201:

Last sentence of course description for **BU320** to read: “Ethical considerations will be discussed.”

Page 202:

New course: **BU470 Sports Leadership and Coaching**

Provides an understanding of leadership from multiple angles and perspectives. Explores the different ways leadership has been defined and studied over the last century. Discusses similarities and contradictions among the most common leadership theories and the way that leadership has been exercised in athletic contexts. Examines leadership as exemplified by leaders in and out of the sports industry as well as the relationship between leadership and coaching. This is the capstone course for the program. *Spring semester. Prerequisite: BU185. 3 credits.*

New course: BU490 Advanced Business Principles

This course is designed to prepare students for an MBA Program by covering topics such as management, marketing, and communications skills. *Not appropriate for Business or Accounting majors. Permission of program director is required. Master's sessions 1, 3, and 5. 3 credits.*

Page 203:

BU530 Entrepreneurial Theory Application: The Business Plan prerequisites should read "Completion of at least 10 of the required MBA courses..."

BU601 Strategic Management description should read "This course integrates skills and knowledge developed during the first year of courses in the MBA program..."

BU612 Capstone Project prerequisites should read "Completion of at least 10 of the required MBA courses."

New course: BU615 Strategic Management

This course is the capstone course for the MBA Program and requires the students to demonstrate proficiency in the topics studied throughout the Program. The students will learn how to perform a strategic analysis of an organization and to write and present case analyses in a professional format. The final project will be a detailed written case analysis or a business plan accompanied by a professional oral presentation. *Permission of program director is required. Master's sessions 2, 4, and 6. 3 credits.*

Page 207:

Revise course: CH430 Internship

An off-campus laboratory experience arranged by the student, with the assistance of the faculty. The student works in an industrial laboratory. *Permission required. Variable credit. Repeatable for credit.*

New course: CH431 Internship Seminar

Assessment of internship experience through a written research paper, public seminar, and presentation of internship experience at a scientific conference. *Pre or co-requisite: CH 430. 1 credit.*

Page 211:

New course: EC210 Sports Economics

Uses the tools of economic analysis to examine issues pertaining to professional and amateur sports, including market structures (monopoly and monopsony power) and labor markets (salary caps, collective bargaining, free agency, discrimination). Also addresses policy issues such as stadium financing, team location, and Title IX. *Prerequisites: EC101 and EC102. Fall semester. 3 credits.*

New course: ED206 Typical and Atypical Growth and Development

Examines human development from conception through adolescence. Typical and atypical physical, cognitive, and social-emotional development of children, development in areas of physical, sensory, and motor development, atypical behavior, and mental health issues as they relate to and impact children with and without special needs will be presented. *Fall and spring semesters. 3 credits.*

Page 212:

New course: ED227 Teaching English Language Learners

Prepares instructors for teaching students who speak English as a second language. Research theories and practical applications are presented in preparing pre-K to 12 instructors including: a survey of research in the linguistic, psychological, and sociolinguistic aspects of second language acquisition, instructional strategies, and appropriate assessments. *Fall, spring, and summer. 3 credits.*

New course: ED235 Art, Music, and Physical Education for Early Childhood Inclusive Classrooms

Creative drama and the value of play in early childhood education by enhancing artistic sensitivity through art and music, developing self-awareness, integrating mental and physical activity will be examined. *Prerequisite: ED202. Fall and spring semesters. 3 credits. Fee.*

New course: ED240 Parent and Family Conferencing

The effect of a child on a family is investigated. Students will acquire knowledge and skills in involving parents in the educational development of programs for their children. Multicultural and potential abuse issues will be discussed. The course is designed to develop effective techniques for conferencing, problem solving, and establishing good working relationships with (para-)professionals and with parents/family members of children and the involvement of community resources. *Prerequisite: ED201. Fall and spring semesters. 3 credits.*

New course: ED312 Language Development and Early Literacy – Parent Connection

Explore the development of language and literacy in the pre-K child. Comparison of theoretical aspects of language and literacy to practical school-based situations. Development of spoken language emphasizes: syntactic, morphological, phonological, semantic, and pragmatic components of language. Authentic assessment of language development, strategies for teaching vocabulary to young students, learning ways to differentiate instruction to meet the needs of diverse students, and supporting the oral language development of all students will be addressed. *Prerequisites: ED 110, ED 202, and ED 206. Fall and spring semesters. 3 credits.*

Page 213:

New course: ED328 Reading to Learn + Field Experience

Learning to read, reading to learn, and reading assessment; comprehension strategies; reading instruction; and integration of computer technology will be addressed. Methods and materials needed to promote reading achievement in content subjects by the elementary classroom teacher will be presented. *Prerequisites: ED 202, ED 312, and ED 325. Fall semester. 3 credits.*

ED345 Methods for Teaching the Holocaust will be offered in Master's program session 6.

Page 214:

ED345 Methods for Teaching the Holocaust will be offered in Master's program session 6.

Pages 218-221: Replace all entries starting with EL610, through sample module descriptions, with:

New course: EL600 Readings in the Genre

Readings vary between classical, contemporary and historical/critical works in a specific chosen genre: science fiction and fantasy, horror and dark fantasy, romance, mystery, or young adult and children's literature. *Spring and fall semesters. Pass/Fail only. Repeatable for credit. 2 credits.*

EL610 Writers' Residency 1

Intensive writing workshops, lectures, and interactive modules on the craft of writing popular fiction. See list of genre modules following EL course descriptions for sample topics. *Spring and fall semesters. Pass/Fail only. 3 credits.*

EL 615 Term Writing Project 1

Individualized writing projects with a faculty mentor, culminating in a publishable, book-length manuscript.

Prerequisite: EL610. Spring and fall semesters. Pass/Fail only. 5 credits.

EL620 Writers' Residency 2

Intensive writing workshops, lectures, and interactive modules on the craft of writing popular fiction. See list of genre modules following EL course descriptions for sample topics. *Prerequisite: EL615. Spring and fall semesters. Pass/Fail only. 3 credits.*

EL625 Term Writing Project 2

Individualized writing projects with a faculty mentor, culminating in a publishable, book-length manuscript. *Prerequisite: EL620. Spring and fall semesters. Pass/Fail only. 5 credits.*

EL630 Writers' Residency 3

Intensive writing workshops, lectures, and interactive modules on the craft of writing popular fiction. See list of genre modules following EL course descriptions for sample topics. *Prerequisite: EL625. Spring and fall semesters. Pass/Fail only. 3 credits.*

EL635 Term Writing Project 3

Individualized writing projects with a faculty mentor, culminating in a market-ready, book-length manuscript. *Prerequisite: EL630. Spring and fall semesters. Pass/Fail only. 5 credits. Fee.*

EL640 Writers' Residency 4

Intensive writing workshops, lectures, and interactive modules on the craft of writing popular fiction. See list of genre modules following EL course descriptions for sample topics. *Prerequisite: EL635. Spring semester and summer. Pass/Fail only. 3 credits.*

New course: EL 641 Teaching Popular Fiction and Writing

Preparation for the student teaching module in their fifth residency and general instruction on the teaching of creative writing the kinds of teaching situations students might encounter as professional writers: workshops, lectures, modules, online courses. *Prerequisites: 3 sections of EL 600 and EL 640. Spring and fall semesters. Pass/Fail only. 2 credits.*

EL645 Term Writing Project 4

Individualized writing projects with a faculty mentor, culminating in a publishable, book-length manuscript. *Prerequisite: EL640. Spring and fall semesters. Pass/Fail only. 5 credits.*

EL650 Writers' Residency 5

Intensive writing workshops, lectures, and interactive modules on the craft of writing popular fiction. See list of genre modules following EL course descriptions for sample topics. *Prerequisite: EL645. Spring and fall semesters. Pass/Fail only. 3 credits.*

New course: EL 651 Writing About Popular Fiction

Writing of the senior genre essay, writing of the introduction to the thesis presentation, practicing of oral reading for the public review of the final manuscript at graduation. Theoretical issues in the study and teaching of popular fiction and culture will also be covered. *Spring and fall semesters. Pass/Fail only. 2 credits.*

EL655 Term Writing Project 5

Individualized writing projects with a faculty mentor, culminating in a publishable, book-length manuscript. *Prerequisite: EL650. Spring and fall semesters. Pass/Fail only. 5 credits.*

EL660 Writers' Residency (Elective)

Intensive residency for students who wish to take residencies beyond those required. *Repeatable for credit. Pass/Fail only. 3 credits.*

EL665 Independent Writing Project

Independent writing project with faculty mentor for students who need additional support for writing prior to completion of program. *Permission required. Pass/Fail only. Repeatable for credit. Variable credit.*

EL690 Writers' Residency 6

Intensive writing workshops, lectures, and interactive modules on the craft of writing popular fiction. See list of genre modules following EL course descriptions for sample topics. *Prerequisite: EL655. Spring and fall semesters. Pass/Fail only. 3 credits.*

EL710 Fiction Writing (Elective)

Individualized writing project or intensive workshop in consultation with faculty. *Requires faculty permission. Repeatable for credit. Pass/Fail only. Variable credit.*

EL930 Capstone Writing Project

Summation, presentation, and evaluation of Term Writing Projects, completed during the final residency. Students teach one hour in a morning session, and present a public reading from their manuscript. *Prerequisite: EL655. Spring and fall semesters. Pass/Fail only. Repeatable for credit. 1 credit.*

Required Modules

Critiquing and Clarity The craft of correct, effective, and useful critiquing will be studied and practiced. The various student manuscripts examined will also be used to demonstrate clarity in writing, the

effective presentation of material and how critiques can help in controlling it. Taken by all students in their first residency, EL 610 Writers' Residency 1.

Writing the Novel I A course composed of the following three modules, taken consecutively during EL 610 Writers' Residency 1:

1. **Character and Dialogue** Since character is at the heart of all fiction, including popular fiction, writers must improve their characterization skills, creating original characters who still fit within the realm of popular fiction. The role dialogue plays in character development will be covered too, via lecture, literary examples, and in-class writing exercises.
2. **Conflict, Plot, and Scene Building** Without conflict there can be no fiction. Conflict is the generating engine of the plot. How have successful writers of the past and present used it? How can it be developed and polished to a fine art? Discussion and in-class writing will develop this most basic principle of fiction.
3. **Structure and Synopsis Writing** How to get started with the massive task of organizing your ideas into a coherent novel —and then how to write an appealing synopsis to sell the project to the right editor.

Writing the Novel II A course composed of the following three modules, taken consecutively during EL 620 Writers' Residency 2:

1. **Point of View** An examination, in both theory and practice, of why an author prefers first or third person narrators in certain settings or with particular characters. The class will discuss why and how authors achieve special atmosphere by using an unusual point of view. Students will experiment in class with changing point of view and the choice of a narrator.
2. **Setting and Research** Where does your story take place, and how can you bring it to life? The key to vivid settings is personal, sensory experience and the research that brings accuracy and detail to a setting. Students will learn to pay closer attention to their own senses, and learn how to find the most relevant and important sources for the background to their setting: exploring the Internet, interviewing, going "on location," and keeping track of it all.
3. **Revision** Covered will be the various revision passes that can be made of a manuscript: the "big stuff," description and the senses, POV and scene breaks, editing. Students will sample and practice all these approaches, and apply them to their own manuscripts.

Style in the Genre Each residency this course will be offered with a different genre focus. It will examine the style of writing most expected by readers of a particular genre, and the subtle changes that occur among the various sub-genres within the larger category.

Marketing the Genre and Current Trends Offered every residency but the genre is different each time. Current markets and trends in the genre are covered, what's currently popular and what isn't, who the best publishers are, where the best information can be found, what publishers' parameters and submission standards should be followed.

Page 222:

FC280 Teaching Nutrition/Family and Consumer Sciences will be offered in fall semester. Corequisite is NT300.

FC281 Teaching Nutrition/Family and Consumer Sciences – Supervised Practice will be offered in spring semester. Tubercular check, Act 33 Child Abuse, Act 34 Criminal Record Check, and Act 114 FBI Federal Criminal History Record required. Prerequisites: FC280 and NT300.

FC315 Interpersonal Relations: Marriage and Family will be offered in spring semester and in odd-numbered years in ADP session 2.

Page 223:

FC361 Early Childhood Education and Child Care Administration will no longer be offered (after spring semester 2009).

New course: **FC362 Child Care Administration**

Studies of and experiences in the planning and administration of developmentally appropriate child care settings. Examines the nature and special needs of children from birth through age eight, as well as family-school-community relationships, services, and child care programs. Practicum in early childhood settings. Two hours lectures plus two hours practicum. Tubercular check, Act 33 Child Abuse and Act 34 Criminal Record check, and Act 114 FBI Federal Criminal History Record required. *Prerequisites: ED201 and PY225. Spring semester. 3 credits.*

Page 225:

New heading: **GERMAN**

New course: **GE100 Elementary German Language and Culture I**

This communication and culture based program offers an introduction to the German language. The purpose is to develop proficiency in listening, speaking, reading, and writing German. Course work includes pronunciation, communication, basic grammar, and introduction to German cultures. In-class exercises are supplemented by independent work as well as internet based activities and other audio-visual sources. *Fall semester. 3 credits. Fee.*

New course: **GE105 Elementary German Language and Culture I**

This course is designed for students with German I or 2-3 years of high school German. Students will expand and deepen their knowledge of German in class activities and through various exercises given as homework. In-class exercises are supplemented by independent work on the Internet and other audio-visual sources, such as films. Instruction emphasizes each of the four modes of expression (speaking/writing) and comprehension (listening/reading). *Prerequisite: GE100 or prior knowledge of the language. Satisfies the Language Study requirement of the Liberal Arts Curriculum. Spring semester. 3 credits. Fee.*

Page 226:

HP100 Introductory Honors Seminar is no longer “permission required.”

New course: **HT330 Internship I**

Off campus experience in one phase of the industry. Students participate in the day-to-day operation of the hospitality organization completing a minimum of one management level project of value to the mentoring hospitality organization. Progress through the externship leads to management level

responsibilities. *120 hours of internship work required. Fall, spring, and summer. Junior standing or above. Permission required. 3 credits. Fee.*

Revised course: **HT430 Internship II**

Off campus experience in two or more phases of the industry. Students participate in the day-to-day operation of the hospitality organization completing a minimum of two management level projects of value to the mentoring hospitality organization. Progress through the internship leads to management level responsibilities. *240 hours of internship work required for the major. Fall, spring, and summer. Senior standing. Permission of advisor required. Variable credit. Fee.*

Pages 227 and 228:

HU205/HU505 Special Topics in Genocide and Holocaust Studies will be offered in Session 4 of the spring semester.

Page 229:

HY311 Russian and Soviet History will be offered in the spring semester in the future.

HY340 The Middle East will not be offered on a regular basis in the future.

New course: **HY345 Modern Latin America**

Surveys the political, economic, social, and cultural development of Latin America from the beginning of the independence period to the present. **Course will be submitted for review to the Liberal Arts Curriculum committee as an offering in the non-Western Liberal Arts area, but this has not yet been approved.** *Spring semester, even-numbered years. 3 credits. Fee.*

Page 230:

HY392 Topics in European History will be “offered as needed”.

HY405 Research Seminar will be offered in spring semester.

Correct second paragraph in second column to read: “When courses numbered ID510 through ID545 are listed...”

Page 243:

New course: **PL220 Philosophy of Sports**

Addresses central questions in philosophy as they relate to sport, games, and competition, offers methods to understand philosophers, and involves students in sustained written and oral reflection. *Satisfies Philosophy requirement of Liberal Arts Curriculum. Spring semester. 3 credits.*

Page 245:

PY225 Infancy, Childhood, and Adolescence + Laboratory will be offered in fall and spring semesters and in even-numbered years in ADP session 4.

PY270 Introduction to Counseling will be offered in fall and spring semesters and in even-numbered years in ADP session 3.

New course: PY275 Sports Psychology

Covers various psychological principles associated with sports. Discussions of psychological variables that hinder or enhance athletic performance. Bridges the gap between theory and real world situations. *Fall semester. 3 credits.*

PY280 Abnormal Psychology will be offered in spring semester and in odd-numbered years in ADP session 1.

Page 248:

RT355 and RT555 Christianity in Dialogue with Judaism will be “offered as needed”.

Page 249:

New course: SO225 Sociology of Sports

Views sports as a microcosm of society, and examines the roles of socialization, the mass media, conformity and deviance, globalization, and race, class and gender on sports. *Fall semester. 3 credits.*

SO250 Introduction to Human Services will be offered in odd-numbered years in ADP session 2.

Pages 249 and 250:

SO306 and SO506 Genocide in Comparative Perspective will be offered in Session 3 of the spring semester.

Page 250:

SO365 Aging and Old Age will be offered in spring semester of odd-numbered years and in ADP session 1 in even-numbered years.

SO371 Special Topics in Human Services will be offered in ADP session 3 in even-numbered years.

SO390 Health and Society will be offered in spring semester of even-numbered years and in ADP session 5 of odd-numbered years.

SO400 Human Services Seminar will be offered in ADP session 2 in even-numbered years.

Page 252:

SW122 Understanding Addictions: Origins, Basics, Treatment, and Prevention will be offered in ADP session 3 in odd-numbered years.

SW215 Introduction to the Profession of Social Work has been changed to **SW150** with the same title.

SW271 The Helping Relationship will be offered in the fall semester and in ADP session 4 in odd-numbered years.

SW320 Organizations: Administration and Research will be offered in fall semester, odd-numbered years.

Page 253:

TR122 Costume Technology – remove “and basic pattern drafting” from second sentence.